

CARLISLE BOROUGH SEWER SYSTEM AUTHORITY

MEETING MINUTES

January 21, 2025

A meeting of the Carlisle Borough Sewer System Authority was held at the Wastewater Treatment Facility on Tuesday, October 15, 2024, beginning at 3:05 p.m. Authority members participating were: Curtis Stevens, Meghan Anderson, Ed Hazel, Gary McCormick, and Paul Siekert.

In addition, Brandon Hughey, Attorney from Martson Law Offices and Jamie Shambaugh, P.E. from Gannett Fleming Engineers were present.

Borough staff participating in the meeting included: Jason Cohen, Director of Finance, Mo Alben, Director of Water Resources, Corey Flythe, Water Resources Operations Manager, and Melissa Kenny, Treatment Plant Senior Operator.

Election of Officers

A motion and second was made followed by unanimous approval for the following positions:

Chairman – Ed Hazel

Vice-Chairman – Meghan Anderson

Secretary – Gary McCormick

Treasurer – Paul Siekert

Appointment of Advisors

A motion and second was made followed by unanimous approval for the following positions:

Solicitor – Martson Law Office

Consulting Engineer – Gannett Fleming

Meeting Minutes

A motion and second was made to approve the minutes from the October 15, 2024 meeting. The minutes were unanimously accepted and approved as then presented.

Report from Borough

Jason Cohen, the newly appointed Director of Finance replacing Richard Juday, presented the latest expenditure report. He noted that the report reflected legal expenses, with no other financial activity recorded during the reporting period.

The Treatment Plant Report was reviewed during the meeting. Ed Hazel noted that some states are moving to ban the land application of biosolids and inquired whether this concern is being addressed in the current biosolids upgrade. In response, Jamie Shambaugh confirmed that it had been taken into consideration. He explained that the project's phased and staged approach was designed with the potential for future implementation of pyrolysis, aiming to reduce the volume of biosolids and provide a more cost effective disposal method.

Report from Solicitor

Mr. Brandon Hughey noted that, following a review of the bylaws, the meeting change technically requires a formal resolution. He mentioned that he prepared a one-page resolution and provided it to the chair and vice chair for their signatures.

Mr. Hughey stated that there are still no definitive answers regarding the ongoing discussion about the potential transfer of ownership of the Post Road Compost site from the Sewer Authority to the Borough.

Report from Consulting Engineer

Mr. Jamie Shambaugh presented one request that needed to be ratified.

Wawa on Harrisburg Pike near Sunday Drive (Middlesex Township)

A motion was made to approve, seconded and unanimously approved.

Mr. Jamie Shambaugh stated that they are starting on the annual Chapter 94 and coordinating with the Borough on review of three pending sewer capacity requests within the Borough.

Mr. Ed Hazel asked Mr. Jamie Shambaugh how the biosolids project is moving along. Mr. Shambaugh stated that it is moving along, however, no major revelations.

Old Business

There was no old business.

New Business

There was no new business.

Public Comment

There was no public comment.

Adjournment

With no other reports or business to conduct a motion to adjourn was seconded. All were in favor and the motion was unanimously approved. The meeting was adjourned at 3:32 pm.

Secretary

Melissa Kenny

Recorder of Meeting Minutes